



在職家庭及學生資助事務處

學生資助處

WORKING FAMILY AND STUDENT FINANCIAL ASSISTANCE AGENCY  
STUDENT FINANCE OFFICE

2025/26

**Kindergarten and Child Care Centre Fee Remission Scheme (KCFRS) /  
Grant for School-related Expenses for Kindergarten Students (Grant-KG)**

**School Certificate**

Please read the “Notes on How to Complete and Return “School Certificate” (SC)” (i.e. the “Notes”) and the “Household Application for Student Financial Assistance Schemes – Guidance Notes” (i.e. the “Guidance Notes”) carefully before completion of the SC.

**Points to Note**

1. Applicants with children newly admitted to a kindergarten / child care centre in the 2025/26 school year; or have not been issued with a pre-filled household application form; or applying for financial assistance for pre-primary students for the first time, must complete and return the School Certificate (SC) through the attending school.
2. To obtain the financial assistance, applicants should submit the household application before deadline, pass the means test and meet the eligibility criteria of the schemes apart from SC submission.
3. Applicants mentioned in item 1 above must submit the SC to the attending school by 31 August 2025 for verification of student information. For applicants who have submitted application online, they are still required to submit paper-based SC if they fulfil the requirement set out in item 1 above.

**Part I Particulars of the Applicant**

1. Name in Chinese	<input type="text"/>
2. Name in English	<input type="text"/>
3. HKID Card No.	<input type="text"/> ( )

**Part II Particulars of Student-applicant**

1. Name in Chinese	<input type="text"/>
2. Name in English	<input type="text"/>
3. HKID Card No. / Birth Certificate No. / Other ID No.	<input type="text"/>
4. Date of Birth	D <input type="text"/> M <input type="text"/> Y <input type="text"/>

**Part III Declaration**

I have read and fully understood the Notes / Guidance Notes.

In consideration of the financial assistance to be made available to me, I, the Applicant, whose particulars are set out in Part I above, agree with and undertake to comply and observe all provisions in the Notes / Guidance Notes. Reference to “you” or “applicant” in the Notes / Guidance Notes refer to me.

Without prejudice to the generality of the foregoing:

I declare that the information contained in this application is true, complete and accurate. I understand and consent that the Working Family and Student Financial Assistance Agency (WFSFAA) may conduct authentication of this application (including home visits and random checking and take other actions as necessary) to investigate and verify whether the information provided in relation to my application is true, complete and accurate. I shall fully cooperate, and shall procure my family members to fully cooperate with the staff of the WFSFAA. The WFSFAA may make adjustments to the assistance level / amount of financial assistance granted based on the findings of the authentication. Any misrepresentation, concealment of facts, provision of misleading or false information or intentional obstruction of the authentication conducted by the WFSFAA staff may lead to disqualification, restitution in full of the assistance granted and possible prosecution. I undertake to refund in full the HKSAR Government any overpayment of financial assistance granted to me under any of the financial assistance schemes and loan schemes administrated by the WFSFAA, regardless of the cause of such overpayment, immediately upon request.

I have read and give consent to the WFSFAA and its authorized bodies to process and use the personal data of myself and the student-applicant provided to the WFSFAA in connection with this application in accordance with Part C of the Notes.

Date : D  M  Y

Signature of Applicant : \_\_\_\_\_

(X)

**Part IV For School Use** (Schools should first read the “Procedures for processing SCs” in Part I of the “Summary of Work for Kindergartens / Child Care Centres” for KCFRS / Grant-KG issued by the WFSFAA.)

1. My school code^ is : \_\_\_\_\_ / \_\_\_\_\_ (e.g. : 1234560001 / Kwun Tong)

School District

2. I certify that the student-applicant is studying in this school in the **2025/26** school year. (Please put “✓” in the appropriate box(es) for the class and session)

Class :

Kindergarten :

☐ Nursery(K1)

☐ Lower(K2)

☐ Upper(K3)

Child Care Centre :

☐ Child Care Centre (Group aged 0-2)

☐ Child Care Centre (Group aged 2-3)

☐ Non-local/International Class (if applicable)

Session :

☐ A.M.

☐ P.M.

☐ Whole-day

Admission Month of the above class of Student-applicant in **2025/26**

M     Y

School Chop :

Signature of the Principal : \_\_\_\_\_

Name of the Principal : \_\_\_\_\_

Date : D     M     Y

School Telephone No. : \_\_\_\_\_

^ Please note that different school code is assigned to local and non-local class in the same school/session.